

Community Involvement Activities Throughout the Superfund Removal Process

Activities for each process are listed chronologically from top to bottom in the bulleted lists below.

Community Involvement Tools are bolded and in italics.

Required Activities

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| <ul style="list-style-type: none"> • Designate Agency spokesperson • Establish administrative record (AR) • <i>Public notice</i> to community about the availability of the AR | <ul style="list-style-type: none"> • Designate agency spokesperson • Establish AR • <i>Public notice</i> to community about the availability of the AR • <i>Public comment period</i>, if appropriate (<i>required by EE/CA</i>) • Responsiveness summary | <ul style="list-style-type: none"> • Designate agency spokesperson • Establish AR • <i>Public notice</i> to community about the availability of the AR • <i>Public comment period</i>, if appropriate (<i>required by EE/CA</i>) • Responsiveness summary • <i>Community interviews</i> • Prepare a <i>Community Involvement Plan (CIP)</i> • Establish an <i>information repository (IR)</i> | <ul style="list-style-type: none"> • Designate agency spokesperson • Establish AR • <i>Public notice</i> to community about the availability of the AR • <i>Public comment period</i>, if appropriate (<i>required by EE/CA</i>) • Responsiveness summary • <i>Community interviews</i> • Prepare a <i>CIP</i> • Establish an <i>IR</i> • <i>Public notice</i> to community about the availability of the EE/CA • <i>Public comment period</i> • Responsiveness summary |
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Emergency Response

Short-Term Time-Critical Removal (on-site activity lasts less than 120 days)

Long-Term Time-Critical Removal (on-site activity lasts more than 120 days)

Non-Time-Critical Removal

Recommended activities for both short- and long-term removals

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| <ul style="list-style-type: none"> • <i>Risk communication</i> • <i>Communication strategy</i> • Meet with local officials • Coordinate with On-Scene Coordinator • <i>Public comment period</i>, if appropriate (<i>required by Engineering Evaluation/Cost Analysis (EE/CA)</i>) • Responsiveness summary • Staff on-site command post | <ul style="list-style-type: none"> • <i>Communication strategy</i> • <i>Risk communication</i> • <i>Public availability/poster session</i> • <i>Fact sheets</i> • <i>Public meetings</i> • <i>Technical assistance</i> • <i>Social media</i> • Prepare/distribute <i>media</i> talking points • Site tours • Presentations to community (in-person or online) • Work with existing community group • Contact the Conflict Prevention and Resolution Center (CPRC) for alternative dispute resolution (ADR) services | <ul style="list-style-type: none"> • Press releases/<i>media</i> • <i>Social media</i> • <i>Fact sheets</i> • Distribute flyers • <i>Technical assistance</i> • <i>Public Availability/poster sessions</i> • Presentations to the community • Contact CPRC for ADR services |
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Community involvement is integral to the entire process.

Recommended Activities