

Highland Plating
Company Superfund Site
City of Hollywood,
California

TCRA Removal
Action Administrative
Record Index

Released: 03/02/2015

About the Administrative Record

This administrative record file contains the documents that the U.S. Environmental Protection Agency (EPA) is currently using to identify removal activities appropriate to the Highland Plating Superfund Site in Hollywood, California. It is presented in compact disc (CD) format.

Please address questions on this administrative record to:

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What is an Administrative Record?

An administrative record is a collection of documents that forms the basis for an agency's decision, in this case the selection of a response action at a Superfund site.

Under section 113(K) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended by the Superfund Amendments and Reauthorization Act (SARA), the U.S. Environmental Protection Agency (EPA) is required to establish an administrative record for every Superfund response action and to make a copy of the administrative record available at or near the site. The administrative record must be reasonably available for public review during normal business hours. Questions regarding the maintenance of the administrative record file should be directed to:

Elaine Chan, Administrative Record Coordinator, U.S. EPA (SFD-7-5), 75 Hawthorne Street, San Francisco, CA 94105-3972, Phone: (415) 972-3128.

How to obtain copies of administrative record documents:

Individuals may copy any documents contained in the administrative record file according to the procedures at the local repository or request a copy of the CD by calling the Superfund Records Center at (415) 820-4700.

**Highland Plating Company Superfund Site
Removal Administrative Record
Acronyms and Abbreviations**

ABBREVIATION	MEANING
&	and
app	appendix
Co	Company
Ltr	letter
mtg	meeting
N	north
rev	revised
rpt	report
w/	with
w/o	without

This administrative record is available for viewing at the Superfund Records Center in San Francisco and the West Hollywood Public Library, 625 N. San Vicente Blvd, West Hollywood, CA, 90069.

Document ID	Document Date	Title	Author	Addressee
1148549	6/1/2011	Plant engineering charts & diagrams, with tank properties, tank layout & site plan (app B excerpt)	R09: (Highland Plating Co, Inc)	
1161235	10/3/2011	(Privileged) Fact Sheet: Highland Plating description of facility operations, sample point description, & rationale for effluent limitations (AR document withheld as Privileged or Confidential) (privileged document target only)		
1148551	7/10/2014	List of waste, parameters, & approximate quantity	R09: (Environmental Recovery Services, Inc)	
1148552	7/15/2014	Waste profile data sheet & analysis rpt	R09: (Evoqua Water Technologies)	
1148548	7/17/2014	Ltr: Notice of Federal response action	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Faeth, Drusilla (Highland Plating Co, Inc), R09: Faeth, Max (Highland Plating Co, Inc)
1148547	7/24/2014	Ltr: Revisions to 7/17/14 notice of federal response action, with list of requirements	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Faeth, Drusilla (Highland Plating Co, Inc), R09: Faeth, Max (Highland Plating Co, Inc)
1148545	8/15/2014	Ltr: Timelines for cleanup of site, & list of requirements	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Erickson, Chris (Farmers Insurance Co)
1148554	8/26/2014	Hazardous Waste Manifest: Cyanide solution	R09: (Environmental Recovery Services, Inc)	R09: (Evoqua Water Technologies)
1148550	8/31/2014	Ltr: Inspection rpt & note calling for inspection of vats	R09: Noteware, Brian (Brian Noteware, A I A Architect, Inc)	R09: Nicol, Attorney, Georgeann (Havkin & Shrago, Attorneys), R09: Havkin, Attorney, Stella (Havkin & Shrago, Attorneys)
1148555	9/10/2014	Master inventory matrix, interior tanks & containers	R09: (Environmental Recovery Services, Inc)	
1148544	9/16/2014	Ltr: Revisions of timelines for cleanup of site, & cleanup strategy mtg	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Faeth, Drusilla (Highland Plating Co, Inc), R09: Faeth, Max (Highland Plating Co, Inc), R09: Erickson, Chris (Farmers Insurance Co)
1148553	9/23/2014	Soil investigation, Orange Square, 1009-1023 N Orange Dr, Los Angeles	R09: (FREY Environmental, Inc)	R09: Belcher, Pauline (City of Santa Monica)

Document ID	Document Date	Title	Author	Addressee
1148546	9/29/2014	Ltr: Determines imminent threat of off-site release fr site & failure to comply with 8/16/14 timelines	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Faeth, Drusilla (Highland Plating Co, Inc), R09: Faeth, Max (Highland Plating Co, Inc)
1161236	10/15/2014	(Privileged) Action Memo: Request for time-critical removal action (Enforcement Confidential Addendum only) (AR document withheld as Privileged or Confidential) (privileged document target only)	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Salyer, Kathleen (Environmental Protection Agency - Region 9)
2310350	10/15/2014	Action Memo: Request for time-critical removal action, w/attchs A-D, w/o enforcement confidential addendum	R09: Wise, Robert (Environmental Protection Agency - Region 9)	R09: Salyer, Kathleen (Environmental Protection Agency - Region 9)
1147567	10/16/2014	Public Notice: EPA announces availability of administrative record	R09: (Environmental Protection Agency - Region 9)	