

**MAVERICK**

Construction Management Services, Inc.

462952

FAX TRANSMITTAL SHEET

This fax consists of 3 pages including this cover page

From: John Fiore **Date:** July 26, 1998

<u>To:</u>	<u>Company:</u>	<u>Fax Number:</u>
Randy Sturgeon	Environmental Protection Agency	215-814-3002
Rick Grills	Maryland Dept. of the Environment	410-631-3472
Ramon Benitez	U.S. Army Corps of Engineers	410-962-9312

REMARKS:

Unfortunately we were not able to get the work plans out last Friday. I hope to have the work plans to you by Tuesday morning. We felt additional detail was required to make the documents more comprehensive.

If you have any questions regarding this fax, please call me at (508) 733-2900 or page me at (800) 505-4740.

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Memo



To: Galaxy/Spectron Group
Environmental Protection Agency
Maryland Department of the Environment
U.S. Army Corp of Engineers
Advanced GeoServices Corp.
Conti Environmental, Inc.

From: John Fiore

Date: July 26, 1998

Re: Preconstruction Meeting
Galaxy/Spectron Site

A preconstruction meeting for the removal action construction at the Galaxy/Spectron Site will be held on July 29, at 10:00am. The meeting will be held at the Singerly Fire Company Station 14, located on Singerly Road in Elkton, Maryland. A map and directions have been included.

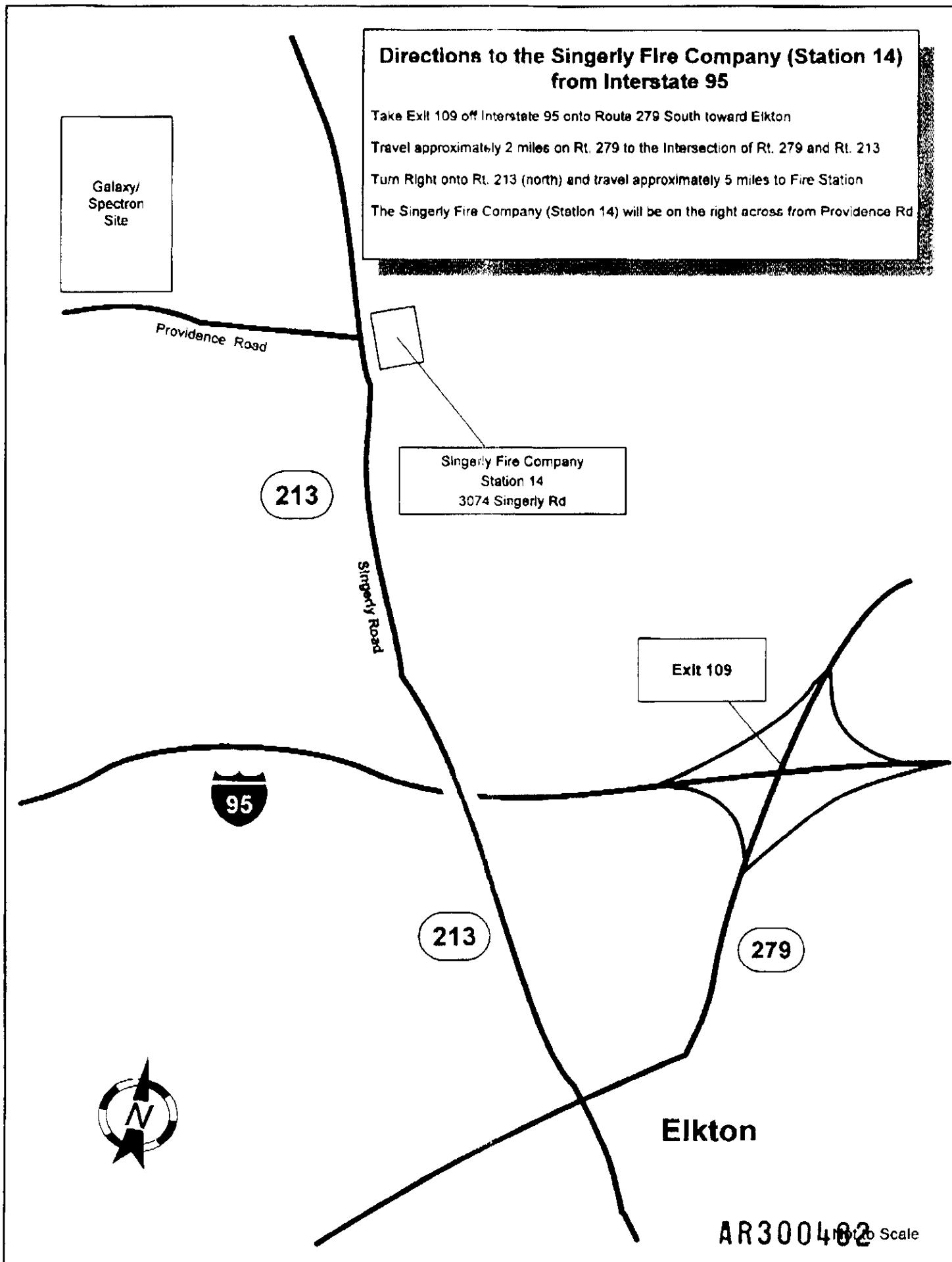
Please have the appropriate representatives from your organization attend the meeting to discuss the following agenda items:

- Construction schedule and work sequencing,
- Designation of responsible personnel,
- Construction quality control requirements,
- Construction Quality Assurance (CQA) procedures and protocols,
- Handling of record documents,
- Use of premises,
- Permits and approvals,
- Office, work and storage areas,
- Equipment deliveries and priorities,
- Safety, first aid, and security, and
- Working hours.

Individuals are encouraged to add additional items to the agenda as they feel appropriate.

If you have any questions regarding this memo, please call me at (508) 733-2900 or page me at (800) 505-4740.

AR300481



Agenda

- Verbal list
Design Change Pre-meeting
Public Call
Council

be limited to people
media



The following topics will be discussed in today's preconstruction meeting:

- Construction schedule and work sequencing, *including 8/10*
- Designation of responsible personnel,
- Construction quality control requirements,
- Construction Quality Assurance (CQA) procedures and protocols,
- Handling of record documents,
- Use of premises, *→ WP Approvals*
- Permits and approvals, *→ discharge requirements*
- Office, work and storage areas,
- Equipment deliveries and priorities, *→ daytime Cont*
- Safety, first aid, and security, and *off hours 5-7am with hourly field time*
- Working hours. *→ 7:5:30 AM - 5:30 PM some SAT. maybe all.*

Com Del.
get off on right foot.

pub only 8/12
who's coming
- out spill

sensitive info
- Trucks
- Reconnecting
- Power Mfg
- OTS
- follow plans & adapt

- sign in for Regulatory
- new copy - *info*
- out for meeting

Sign in

Individuals are encouraged to add additional items to the agenda as they feel appropriate.

Continuation

NOTES

Conti house w/follow

Lenny - Conti Super
Andy W - " & C -

- using power drop for diversion.

Todd Trollman - Project engineer AGC

Monica Corbett - field engineer AGC

AW plan to have preconstruction mtg prior to each phase.
- update info on 2nd basis.

34 weekly progress report.

AGC Resident Engineer & QA requests

→ Collection system / batter strips / liner

→ variance request. → 3 STOP process

→ Key components

→ current spec
→ reason?
→ **AR300483** EFA
Signed by AGC

(1) find SF

(2) HIFSL

(3) Monica

Before go forward
Lava

