

September 18, 2000

TO ALL CITIZEN LAISON GROUP MEMBERS

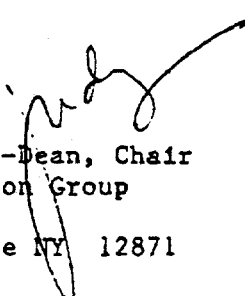
Dear Group Members:

Enclosed you find correspondence from Alison Hess, Project Manager, HR PCB Reassessment, concerning the EPA National Remedy Review Board review.

As you see, all Liaison Group comments must be submitted to Alison by October 6, 2000. Please get any of your comments to me as soon as possible so that I may compile and forward them on.

If you have any questions, please feel free to call me, after 4pm at (518) 695-3193. Thank you.

Sincerely,



Judy Schmidt-Dean, Chair
Citizen Liaison Group
1 Ferry St
Schuylerville NY 12871

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

REGION 2
290 BROADWAY
NEW YORK, NY 10007-1868

September 8, 2000

Thomas A. Borden, Chair
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Washington County Farm Bureau
RD 1, Box 153
Schaghticoke, NY 12154

Judy Schmidt Dean, Chair
Citizen Liaison Group
1 Ferry Street
Schuylerville, NY 12871

Darryl L. Decker, Chair
Governmental Liaison Group
PO Box 205
Cambridge, NY 12816

John Santacrose, Chair
Environmental Liaison Group
PO Box 3705
Albany, NY 12203

Re: Hudson River PCBs Reassessment RI/FS

Dear Liaison Group Officers:

The U.S. Environmental Protection Agency (EPA) National Remedy Review Board (NRRB or Board) will review the proposed alternative for the Reassessment of the Hudson River PCBs Superfund site prior to issuance of the Proposed Plan for public comment in December 2000. Consistent with the protocols for community involvement, EPA may, in its discretion, offer community groups the opportunity to submit written comments or concerns to the Board concerning site-specific issues.

In light of the significant involvement of the four liaison groups of the Community Interaction Program during the Hudson River PCBs Reassessment, EPA invites each liaison group to submit written comments or concerns, not to exceed five (5) pages in length, to be included with the informational package that EPA Region 2 submits to the NRRB.

Please consult with your respective Liaison Group members to ascertain a fair and accurate representation of your group's comments and concerns, and send your Liaison Group's submittal no later

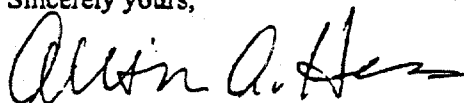
than Friday, October 6, 2000 to me at the following address:

Alison A. Hess, C. P.G.
Project Manager
Hudson River PCBs Site
U.S. EPA Region 2
290 Broadway - 19th floor
New York, NY 10007-1866

Information regarding the NRRB review process is enclosed. Additional information can be found at the EPA website at www.epa.gov/superfund/programs/nrrb.

If you have any questions, please contact Ann Rychlenski, Community Relations Coordinator for this site at (212) 637-3672.

Sincerely yours,



Alison A. Hess, C. P.G.
Project Manager
Hudson River PCBs Site

cc: B. Ports, NYSDEC
50 Wolf Road
Albany, NY 12233-7010

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Governmental Liaison Group
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Merrilyn Pulver, Co-chair
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Marion Trieste, Co-chair
Environmental Liaison Group
Trieste Associates
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Schuylerville, NY 12871

Paul F. Lilac, Co-chair
Governmental Liaison Group
Supervisor, Town of Stillwater
Kellogg Road
Stillwater, NY 12170



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

SEP 26 1996

OFFICE OF
SOLID WASTE AND EMERGENCY RESPONSE

MEMORANDUM

SUBJECT: National Remedy Review Board

FROM: Stephen D. Luftig, Director *Steve Luftig*
Office of Emergency and Remedial Response

TO: Director, Office of Site Remediation and Restoration
Region I
Director, Emergency and Remedial Response Division
Region II
Director, Hazardous Waste Management Division
Regions III, IX
Director, Waste Management Division
Region IV
Director, Superfund Division
Regions V, VI, VII
Assistant Regional Administrator, Office of Ecosystems
Protection and Remediation
Region VIII
Director, Environmental Cleanup Office
Region X

Purpose

The purpose of this memorandum is to update you on National Remedy Review Board progress and bring to your attention important Board operating procedures.

Background

As you know, Assistant Administrator Elliott Laws formed the Board in November 1995 as part of Administrator Browner's Superfund reform initiatives. The Board's goals are to help control remedy costs and promote consistent and cost-effective decisions at Superfund sites. It has been functioning since January 1996. Though impeded by FY 96 appropriation delays, to date, the Board has held four meetings and numerous conference calls, during which it completed reviews on twelve sites. The Board has also worked to finalize the procedures under which it will operate in the near future.



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This dedicated group of Regional and national Agency experts, coupled with the hard work of many Regional program colleagues, has already contributed greatly to improved consistency and cost effectiveness in cleanup decisions. I want to thank you and your staff especially for working so closely with us during this important first year. Board efforts in FY 96 will be detailed in a year-end report for your information.

Key Operating Protocol

To ensure that the upcoming fiscal year's Board activities are as productive as those of the past nine months, we need your continued assistance. An effective site review requires significant advance preparation, organization, and time commitment from the Regional management and staff who participate. In particular, the RPM is responsible for several important coordination functions as highlighted below. I recognize that the past year's budget situation has stretched our already limited resources. Nonetheless, it is essential that we commit the resources necessary to guarantee informed and constructive dialogue at Board meetings.

For your information, the text below highlights several important operating protocol describing how the Board expects to work with the Regions, involve important stakeholders and handle the timing of reviews. Involvement of the Board is a key step for many sites in the Superfund remedy selection process. Each Regional office is responsible for ensuring that these protocol are followed to avoid delaying proposed plan issuance.

Regional Responsibilities

As indicated in the original Reform language, the Board makes "advisory recommendations" to the Regional decision maker who then makes the final remedy decision giving consideration to the complete range of available information. While the Region is expected to give the Board's recommendations substantial weight, other important factors, such as subsequent public comment or technical analyses of remedial options, may influence the final Regional decision. It is important to remember that the NRRB does not change the Agency's delegation authorities or alter in any way the public's role in site decisions. It is expected, however, that the Regions will provide for the record a written response to Board recommendations. In general, a Region should not issue the proposed plan until it has received and considered the written Board recommendations.

State/Tribal Involvement

The Board recognizes that the states and tribes have a unique role in the Superfund program as "co-regulators," and has taken steps to ensure their significant involvement in the review process. With this in mind:

- The Region is to consult with the affected state or tribal government well before the Board meetings to ensure that key decision makers understand the background and intent of the review process. The Region should also make clear that the states and tribes will have the opportunity to present their views directly to the Board.
- As part of current procedure, the Region develops an informational site package that forms the basis of Board review. The Board asks that each Region work with appropriate state and tribal personnel to ensure that the "summary of state issues" section of that package is accurately developed.
- The Regional RPM is to distribute the full site package to the appropriate state and/or tribe concurrent with Board distribution. He or she should also solicit their general reaction to the material at this time.
- For each site, the Board meets in two stages: information-gathering and deliberations. The Board will routinely invite state and/or tribal decision makers to the information-gathering phase of its site reviews. The Board will invite the state and/or tribe to participate in the deliberative discussion for state-lead fund-financed decisions, and for state/tribe enforcement-lead decisions where the state/tribe seeks EPA concurrence. Otherwise, the Board will limit its deliberative discussion to Agency personnel.

PRP Involvement

- Private parties significantly involved with the site study and/or response actions are to be notified by the appropriate Regional office of the Board's site review.
- The Board believes that PRPs who conduct the RI/FS can provide valuable input to the review process. Therefore, the Regional RPM is to solicit technical comment or discussion, well before the Board meetings, from the PRPs that are substantively involved in conducting the RI/FS.

These submissions should not exceed five pages in length, and should be attached to the informational site package provided to all Board members.

- The Board recognizes that PRPs who do not conduct the RI/FS may conduct studies that might also be valuable to the Board's review process. In these cases, the Region may, at its discretion, solicit similar input from these stakeholders.

Community Involvement

- For sites at which EPA has awarded a Technical Assistance Grant (TAG) or recognized a Community Advisory Group (CAG), the Region is to notify appropriate contacts well before the meeting and ensure they also understand the review process.
- The Region is to offer the TAG recipient and/or CAG the opportunity to submit written comments or concerns to the Board concerning site-specific issues they think will be important to the Board's discussions. These submissions are also limited to five pages in length.
- Where the Region has established substantial working relationships with other stakeholder groups early in the RI/FS process, the Region may, at its discretion, offer similar opportunity for written comment from these parties.

Timing of Review

- The Board plans to review sites early in the remedy selection process, before the Region releases the proposed plan for public comment.
- Occasionally, however, a post-proposed plan site may benefit from Board review. For example, remedy changes in response to public comment may increase the total remedy costs. Where these additional cleanup costs exceed 20 percent of the original cost estimate and trigger normal Board review criteria, the Board may review the draft remedy.

Federal Facilities Review Criteria

The Board is continuing its discussions with representatives from the Federal Facilities Restoration and Reuse Office (FFRRO), the Federal Facilities Enforcement Office (FFEO), and with other federal agencies to develop review criteria for federal facility

sites. While these final criteria are under development, FFRRO and FFEO have recommended the following interim criteria:

- For federal facility sites where the primary contaminant is radioactive waste, the Board will raise the dollar trigger from \$30 million to \$60 million and delete the "50% greater than the least costly alternative" criterion.
- The Board will not review NPL site decisions on Base Realignment and Closure (BRAC) sites.
- All other federal facility sites (i.e., those that involve non-radioactive waste only) are subject to standard review criteria.

To assist you in communicating with other Superfund stakeholders about the Board review process, I am attaching to this memorandum a fact sheet titled "Questions and Answers on EPA's NRRB." Additional tools to assist you and your staff with the review process will be available shortly.

I believe this Reform has accomplished much during the past nine months. The hard work put forth by your staff and the Board members has paid off in significant cost savings. I look forward to similar success over the next fiscal year. Finally, the Board plans to continue its dialogue with interested stakeholders to work toward a process that is agreeable and fair to all involved. We welcome your thoughts in this area as well.

Please contact me, or National Remedy Review Board Chair Bruce Means (at 703-603-8815) if you have any questions or comments.

cc: E. Laws
T. Fields
OERR Center Directors
OERR Senior Process Managers
B. Braen
J. Woolford
W. Kovzlic
L. Starfield
W. Farland
R. Olexsey
E. Trovato

WHAT DOES THE BOARD LOOK AT WHEN IT REVIEWS A SITE?

The Board analyzes the cleanup strategy to ensure that it is consistent with the Superfund law and the National Oil and Hazardous Substances Pollution Contingency Plan (or NCP). The NCP is the Federal regulation that details procedures for responding to oil or hazardous substance releases. The Board also considers relevant EPA cleanup guidance.

When they review a site, the Board members ask many questions about the proposed cleanup strategy. Site-specific circumstances often influence the nature of the discussion. Among others, Board members investigate subjects like these below:

- What are the details of the Regional proposal for site cleanup?
- What are the positions of the State/Tribe, potentially responsible parties (PRPs), and communities?
- Will the cleanup strategy be effective?
- What is the rationale behind exposure scenarios and risk assumptions?
- Are the cleanup goals appropriate and attainable?
- Have other approaches to achieve the cleanup goals been evaluated?
- Are the cost estimates reasonable?
- Is the strategy consistent with other Agency decisions?

WHAT IS THE ROLE OF INTERESTED PARTIES IN THE REVIEW PROCESS?

Community Involvement

For sites at which EPA has awarded a Technical Assistance Grant (TAG) or recognized a Community Advisory Group (CAG), the Region will notify appropriate contacts well before the Board meets to ensure they understand the nature and intent of the review process.

The Region will offer the TAG recipient and/or CAG the opportunity to submit written comments or concerns to the Board concerning site-specific issues they think are important. These submissions are limited to five pages in length.

Where the Region has established substantial working relationships with other interested groups early in the RI/FS process, the Region, at its discretion, may offer similar opportunity for written comment.

State/Tribe Involvement

The Board recognizes the unique State/Tribe role in the Superfund program as "co-regulators," and has taken steps to ensure significant State involvement in the review process.

The Region will consult with the affected State/Tribe well before the Board meeting to ensure that key State/Tribe decision makers understand the nature and intent of the review process. They will also make clear that the State/Tribe will have the opportunity to present their views at Board meetings.

As part of current procedure, the Region develops an informational site package that forms the basis of Board review. The Board will ask that each Region work with the

appropriate State/Tribe to ensure that the "summary of State/Tribe issues" section of that package is accurately developed.

The Region will distribute the full site package to the appropriate State/Tribe concurrent with Board distribution. They also will solicit the State/Tribe's general reaction to the material.

For each site, the Board meets in two stages: information-gathering and deliberations. The Board will routinely invite State/Tribe decision makers to the information-gathering phase of its site reviews. The Board will invite the State/Tribe to participate in the deliberative discussion for State/Tribe-lead Fund-financed decisions, and for State/Tribe enforcement-lead decisions where the State/Tribe seeks EPA concurrence. Otherwise, the Board will limit its deliberative discussion to Agency personnel.

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The Board believes that PRPs who conduct the RI/FS can provide valuable input to the review process. Therefore, the Regional Project Manager (RPM) will solicit technical comment or discussion, well before the Board meetings, from the PRPs that are substantively involved in conducting the RI/FS. These submissions should not exceed five pages in length, and should be attached to the informational site package provided to all Board members.

The Board also recognizes that PRPs who do not conduct the RI/FS may conduct valuable studies. In these cases the Region, at its discretion, may solicit similar input.

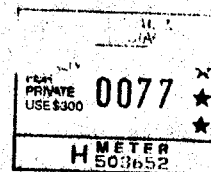
HOW DO I FIND OUT WHETHER THE RRB WILL REVIEW A SITE?

If you have questions about a particular Superfund site, please call the EPA Region in which it is located. They will put you in touch with someone who knows about the site.

FOR MORE INFORMATION.

You may also call EPA's Superfund Hotline at 1-800-424-9346 (or 703-412-9810 within the Washington, D.C. area) to get general information about EPA, the Remedy Review Board, and the Superfund program. The Hotline will refer you to the appropriate EPA Region, program office, or staff member should you have questions they cannot answer.

U.S. ENVIRONMENTAL PROTECTION AGENCY
REGION II
290 BROADWAY
NEW YORK, NEW YORK 10007-1888



1400

Q. Hess

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