

AGENDA

Lower Neponset River Superfund Site Community Advisory Group Meeting

August 6, 2024

7:00 pm – 8:30 pm

Virtual via Microsoft (MS) Teams

[Join the meeting now](#)

Purpose: Continue working on overall CAG structure. Tackle prior agenda action items in an open meeting forum.

- 7:00 – 7:10 pm Welcome and Introduction**
- Welcome and Meeting Purpose
 - Introductions

7:10 – 7:50 pm CAG Structure Action Items cont'd – Open Discussion Working Session

General

- Briefly go over deliverables and links sent via email
 - CAG contact list- list of public comment periods – CAGs across EPA-
- Review finalized list of CAG leadership roles
 - Group effort? Volunteer? Or EPA to take lead adding draft responsibilities to roles?
- Review draft and finalize questionnaire for those interested in serving a role (submit comments and suggestions ahead of next meeting?).
- Decide procedure for role nominations (volunteer committee of e.g.,4-5? review by all? Other ideas?)

CAG Name

- Group activity - What ideas do you have for the CAG name?
 - Breakout rooms – Aim

7:50 – 8:25 pm EPA Site Updates

- Phase 1 Sampling Progress
- Phase 2 Field Sampling Progress
 - What community members can expect to see in the field
- EE/CA public comment period
- Summer of Superfund event

8:25 – 8:30 pm Wrap up and Next Steps

- Confirm timing and format for next meeting.

- Create an 'idea box' for desired future meeting agenda topics- Reuse, potential CAG training needs, outreach mechanism, periodic group site visits etc.,
- Facilitator to prepare meeting summary and distribute to CAG members for review.

CAG Formation Steps Tracking Table

| Steps | Status / Timing | |
|--|-----------------|--|
| 1. Determine need for a CAG | Complete | Held CAG info session on 2/27/24 and determined interest and need for a CAG. |
| 2. Establish initial membership | Complete | Solicited requests for interested members and held initial CAG meeting with initial #-person membership. |
| 3. Select leadership | In progress | |
| 4. Establish member and resource stakeholder roles | TBD | |
| 5. Establish guiding principles/bylaws | TBD | |
| 6. Organize, manage and run meetings | | |

Community Involvement Activities Throughout the Superfund Remedial Process

Community Involvement Tools are bolded and in italics.

| Discovery | PA/SI | Listing Process | RI/FS | ROD | RD/RA | O&M | NPL Deletion |
|---|---|--|--|--|--|--|--|
| <p>Required Activities</p> <p><i>Preliminary Assessment/Site Inspection (PA/SI)</i></p> <ul style="list-style-type: none"> Meet with local officials & opinion leaders Fact sheet Risk communication Designate a Community Involvement Coordinator (CIC) | <p><u>National Priorities List (NPL) Listing</u></p> <ul style="list-style-type: none"> Public notice Public comments Responsiveness summary Technical Assistance Grant (TAG) notification | <p><u>Remedial Investigation/Feasibility Study (RI/FS)</u></p> <ul style="list-style-type: none"> Conduct community interviews Prepare Community Involvement Plan (CIP) Establish information repository (IR) and administrative record (AR) - Public notice TAG notification <p><u>RI/FS Completion & Proposed Plan</u></p> <ul style="list-style-type: none"> Public notice Public meeting Public comments Responsiveness summary | <p><u>Pre-Record of Decision (ROD) Significant Changes</u></p> <ul style="list-style-type: none"> Public notice Public comment Public meeting Responsiveness summary <p><u>ROD Issuance</u></p> <ul style="list-style-type: none"> Public notice Public comment Review CIP & revise if necessary <p><u>Post-ROD Significant Changes/ROD Amendment</u></p> <ul style="list-style-type: none"> Issuance of an explanation of significant differences Public notice Public comment Public meeting Responsiveness summary | <p><u>Remedial Design/Remedial Action (RD/RA)</u></p> <ul style="list-style-type: none"> Fact sheet on RD Public meeting at RD completion prior to RA, if appropriate <p><u>Consent Decree</u></p> <ul style="list-style-type: none"> Federal Register notice Public comment Responsiveness summary | <p><u>Operations and Maintenance (O&M)</u></p> <ul style="list-style-type: none"> Five-year review Five-year review results summary available in IR | <p><u>National Priorities List Deletion</u></p> <ul style="list-style-type: none"> Federal Register notice announcing intent to delete Public notice Public comment period Responsiveness summary Add deletion docket to IR | <p>Recommended Activities</p> <ul style="list-style-type: none"> Create website or social media page Offer public meeting and webinar on Superfund process Press release <p>Presentations to community</p> <ul style="list-style-type: none"> Informational public meetings before RI begins Regular community visits Community advisory groups Media visits Public availability/poster sessions Speak to schools and civic groups Offer workshop on Superfund process Regular briefings for local officials TANA Offer community visioning for site reuse Contact the Conflict Prevention and Resolution Center (CPRC) for alternative dispute resolution (ADR) services <p>Presentations to community</p> <ul style="list-style-type: none"> Offer site tour or virtual site tour Public meetings, or conference calls to explain ROD Workshops or webinars on cleanup technology Fact sheet to explain process <p>Public briefing prior to RA</p> <ul style="list-style-type: none"> Presentations to community Post on website or social media page Contact CPRC for ADR Focus groups <p>Review CIP</p> <ul style="list-style-type: none"> Issue press release Post on website or social media page Communication strategy Public meeting Public availability/poster session <p>Ceremony or special event to commemorate completion and recognize community members</p> |
| <p>Community involvement and planning for a site's reuse and redevelopment are integral to the entire process</p> | | | | | | | |