

# AGENDA

## Lower Neponset River Superfund Site Community Advisory Group Meeting

June 4, 2024

7:00 pm – 8:30 pm

Virtual via Zoom

Zoom: <https://skeo.zoom.us/j/85817842454>

**Purpose:** Work on CAG operating principles.

### **7:00 – 7:15 pm Welcome and Introductions**

- Welcome and Meeting Purpose
- Introductions

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### **7:15 – 8:00 pm Operating Principles Working Session**

#### Outreach for CAG

- What ideas do you have on how to expand CAG representation?
- Is there a need for an outreach process or procedures?

#### CAG Leadership Roles

- What leadership and functional roles should the CAG have? CAG point-of-contact (POC)? EPA roles.
- How will members express interest/be selected for specific roles?
- What guidelines are needed to guide CAG membership?

#### CAG Name and Mission Statement

*(may be drafted/developed by future selected CAG leaders)*

- What do you think needs to be included in the CAG's mission statement?
- What ideas do you have for the CAG name?

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### **8:00 – 8:25 pm EPA Site Updates**

- Site Update Fact Sheet
- Phase 2 Field Sampling Progress
- What community members can expect to see in the field

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### **8:25 – 8:30 pm Wrap up and Next Steps**

- Confirm timing and format for next meeting.
- Facilitator to prepare meeting summary and distribute to CAG members for review.

## CAG Formation Steps Tracking Table

Steps	Status / Timing	
<b>1. Determine need for a CAG</b>	Complete	Held CAG info session on 2/27/24 and determined interest and need for a CAG.
<b>2. Establish initial membership</b>	Complete	Solicited requests for interested members and held initial CAG meeting with initial #-person membership.
<b>3. Select leadership</b>		TBD
<b>4. Establish member and resource stakeholder roles</b>		TBD
<b>5. Establish guiding principles/bylaws</b>		TBD
<b>6. Organize, manage and run meetings</b>		

# Community Involvement Activities Throughout the Superfund Remedial Process

*Community Involvement Tools are bolded and in italics.*

Discovery	PA/SI	Listing Process	RI/FS	ROD	RD/RA	O&M	NPL Deletion
<p><b>Recommended Activities</b></p> <ul style="list-style-type: none"> <li><u>Preliminary Assessment/Site Inspection (PA/SI)</u></li> <li>Meet with local officials &amp; opinion leaders</li> <li><b>Fact sheet</b></li> <li><b>Risk communication</b></li> <li>Designate a Community Involvement Coordinator (CIC)</li> </ul>	<ul style="list-style-type: none"> <li>Create website or <b>social media</b> page</li> <li>Offer public meeting and webinar on Superfund process</li> <li>Press release</li> </ul>	<ul style="list-style-type: none"> <li>Presentations to community</li> <li>Informational <b>public meetings</b> before RI begins</li> <li>Regular community visits</li> <li><b>Community advisory groups</b></li> <li><b>Media</b> visits</li> <li><b>Public availability/poster sessions</b></li> <li>Speak to schools and civic groups</li> <li>Offer workshop on Superfund process</li> <li>Regular briefings for local officials</li> <li><b>TANA</b></li> <li>Offer community visioning for site reuse</li> <li>Contact the Conflict Prevention and Resolution Center (CPRC) for alternative dispute resolution (ADR) services</li> </ul>	<ul style="list-style-type: none"> <li>Presentations to community</li> <li>Offer site tour or virtual site tour</li> <li><b>Public meetings</b>, or conference calls to explain ROD</li> <li>Workshops or webinars on cleanup technology</li> <li><b>Fact sheet</b> to explain process</li> </ul>	<ul style="list-style-type: none"> <li>Public briefing prior to RA</li> <li>Presentations to community</li> <li>Post on website or <b>social media</b> page</li> <li>Contact CPRC for ADR</li> <li><b>Focus groups</b></li> </ul>	<ul style="list-style-type: none"> <li>Review <b>CIP</b></li> <li>Issue press release</li> <li>Post on website or <b>social media</b> page</li> <li><b>Communication strategy</b></li> <li><b>Public meeting</b></li> <li><b>Public availability/poster session</b></li> </ul>	<ul style="list-style-type: none"> <li>Ceremony or special event to commemorate completion and recognize community members</li> </ul>	
<p style="text-align: center;">Community involvement and planning for a site's reuse and redevelopment are integral to the entire process</p>							

**Required Activities**

- National Priorities List (NPL) Listing
  - Public notice**
  - Public comments**
  - Responsiveness summary
  - Technical Assistance Grant (TAG) notification**
- Remedial Investigation/Feasibility Study (RI/FS)
  - Conduct **community interviews**
  - Prepare **Community Involvement Plan (CIP)**
  - Establish **information repository (IR) and administrative record (AR)**
    - Public notice**
    - TAG notification**
  - RI/FS Completion & Proposed Plan
    - Public notice**
    - Public meeting**
    - Public comments**
    - Responsiveness summary
- Pre-Record of Decision (ROD) Significant Changes
  - Public notice**
  - Public comment**
  - Public meeting**
  - Responsiveness summary
- ROD Issuance
  - Public notice**
  - Public comment**
  - Review **CIP** & revise if necessary
- Post-ROD Significant Changes/ROD Amendment
  - Issuance of an explanation of significant differences
  - Public notice**
  - Public comment**
  - Public meeting**
  - Responsiveness summary
- Remedial Design/Remedial Action (RD/RA)
  - Fact sheet** on RD
  - Public meeting** at RD completion prior to RA, if appropriate
- Consent Decree
  - Federal Register** notice
  - Public comment**
  - Responsiveness summary
- Operations and Maintenance (O&M)
  - Five-year review**
  - Five-year review** results summary available in **IR**
- National Priorities List Deletion
  - Federal Register** notice announcing intent to delete
  - Public notice**
  - Public comment period**
  - Responsiveness summary
  - Add deletion docket to **IR**