

AGENDA

Lower Neponset River Superfund Site Community Advisory Group Meeting

May 1, 2024

7:00 pm – 8:30 pm

Virtual via Zoom

Zoom: <https://skea.zoom.us/j/89937404926>

Purpose: Hear and discuss site status updates from EPA.
Work on CAG operating principles.

7:00 – 7:05 pm Welcome and Introductions

- Welcome and Meeting Purpose

7:05 – 7:45 pm EPA Site Updates

- Review Superfund 101 content.
- Share types of technical information CAG may expect to review and EPA's available technical advisor resources.
- Update on outreach to engage state and municipal agency representatives and discuss next steps for engaging resource agencies in CAG meetings.
- What Superfund or cleanup related topics would CAG members like to learn more about?

7:45 – 8:25 pm Operating Principles Working Session

CAG Leadership Roles

- What leadership and functional roles should the CAG have? CAG point-of-contact (POC)? EPA? Or CAG member?
- How will members express interest/be selected for specific roles?

CAG Name and Mission Statement

- What do you think needs to be included in the CAG's mission statement?
- What ideas do you have for the CAG name?

Meeting Frequency, Duration, Format

- How often should CAG meetings be?
- How long should meetings be?
- What format would CAG members prefer for convening the next meeting? (in-person, virtual, hybrid)

8:25 – 8:30 pm **Wrap up and Next Steps**

- Confirm timing and format for next meeting.
- Recap outreach plan for municipal and state agencies.
- Facilitator to prepare meeting summary and distribute to CAG members for review.

CAG Formation Steps Tracking Table

Steps	Status / Timing	
1. Determine need for a CAG	Complete	Held CAG info session on 2/27/24 and determined interest and need for a CAG.
2. Establish initial membership	Complete	Solicited requests for interested members and held initial CAG meeting with initial #-person membership.
3. Select leadership		TBD
4. Establish member and resource stakeholder roles		TBD
5. Establish guiding principles/bylaws		TBD
6. Organize, manage and run meetings		

Community Involvement Activities Throughout the Superfund Remedial Process

Community Involvement Tools are bolded and in italics.

Discovery	PA/SI	Listing Process	RI/FS	ROD	RD/RA	O&M	NPL Deletion
<p>Required Activities</p> <p><i>Preliminary Assessment/Site Inspection (PA/SI)</i></p> <ul style="list-style-type: none"> Meet with local officials & opinion leaders Fact sheet Risk communication Designate a Community Involvement Coordinator (CIC) 	<p><u>National Priorities List (NPL) Listing</u></p> <ul style="list-style-type: none"> Public notice Public comments Responsiveness summary Technical Assistance Grant (TAG) notification 	<p><u>Remedial Investigation/Feasibility Study (RI/FS)</u></p> <ul style="list-style-type: none"> Conduct community interviews Prepare Community Involvement Plan (CIP) Establish information repository (IR) and administrative record (AR) - Public notice TAG notification <p><u>RI/FS Completion & Proposed Plan</u></p> <ul style="list-style-type: none"> Public notice Public meeting Public comments Responsiveness summary 	<p><u>Pre-Record of Decision (ROD) Significant Changes</u></p> <ul style="list-style-type: none"> Public notice Public comment Public meeting Responsiveness summary <p><u>ROD Issuance</u></p> <ul style="list-style-type: none"> Public notice Public comment Review CIP & revise if necessary <p><u>Post-ROD Significant Changes/ROD Amendment</u></p> <ul style="list-style-type: none"> Issuance of an explanation of significant differences Public notice Public comment Public meeting Responsiveness summary 	<p><u>Remedial Design/Remedial Action (RD/RA)</u></p> <ul style="list-style-type: none"> Fact sheet on RD Public meeting at RD completion prior to RA, if appropriate <p><u>Consent Decree</u></p> <ul style="list-style-type: none"> Federal Register notice Public comment Responsiveness summary 	<p><u>Operations and Maintenance (O&M)</u></p> <ul style="list-style-type: none"> Five-year review Five-year review results summary available in IR 	<p><u>National Priorities List Deletion</u></p> <ul style="list-style-type: none"> Federal Register notice announcing intent to delete Public notice Public comment period Responsiveness summary Add deletion docket to IR 	<p>Recommended Activities</p> <ul style="list-style-type: none"> Create website or social media page Offer public meeting and webinar on Superfund process Press release <p>Presentations to community</p> <ul style="list-style-type: none"> Informational public meetings before RI begins Regular community visits Community advisory groups Media visits Public availability/poster sessions Speak to schools and civic groups Offer workshop on Superfund process Regular briefings for local officials TANA Offer community visioning for site reuse Contact the Conflict Prevention and Resolution Center (CPRC) for alternative dispute resolution (ADR) services <p>Presentations to community</p> <ul style="list-style-type: none"> Offer site tour or virtual site tour Public meetings, or conference calls to explain ROD Workshops or webinars on cleanup technology Fact sheet to explain process <p>Public briefing prior to RA</p> <ul style="list-style-type: none"> Presentations to community Post on website or social media page Contact CPRC for ADR Focus groups <p>Review CIP</p> <ul style="list-style-type: none"> Issue press release Post on website or social media page Communication strategy Public meeting Public availability/poster session <p>Ceremony or special event to commemorate completion and recognize community members</p>

Community involvement and planning for a site's reuse and redevelopment are integral to the entire process